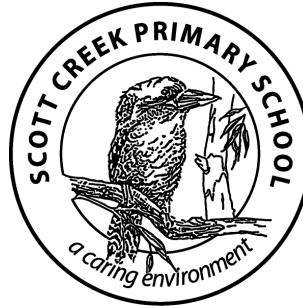


Scott Creek Primary School



Est. 1893

Information Booklet 2016



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SCOTT CREEK PRIMARY SCHOOL

caring confidence unity integrity

Our school sits upon a small hill within a valley and the views from every angle are some of the very best in the Adelaide Hills.

The original building was constructed at the turn of the 19th century and whilst the exterior proudly displays the architecture of that era, the interior has undergone major renovations to bring it in line with 21st century schooling. In this building can be found the administration area, staff room, resource area and a classroom.

Our six modern classrooms include wet areas and teacher preparation rooms. The school also has a music/drama room and a well resourced playgroup room. All classrooms have interactive whiteboards and reverse cycle air-conditioning.

The grounds consist of a recently upgraded hard play area for all types of ball games, beautiful gardens, play structures, sand pit frog pond, artificial creek, oval and wooded area. The wooded area is both stimulating and relaxing taking the student into a safe and quiet atmosphere.

Our Environment Walk project in the school grounds is a hands-on experiential walk under constant development by a partnership of parents, students and staff. A major recent emphasis was the stringy bark forest revegetation project and the development of our Cooking Fresh and Local program to complement the veggie garden. These will continue in 2015..

The peak enrolment has been between 55-65 students for some time.



Scott Creek Primary has an excellent Information and Communication Technology program for all students and boasts an impressive student computer ratio of better than 1 computer for every 2 students across the school.

Welcome

Welcome to Scott Creek Primary School. We trust that your family's association with our school community will be fulfilling and rewarding.



Mission Statement

Scott Creek Primary is a small, dynamic community school. Our school's purpose is to provide our students with a high quality education that is both diverse and balanced and which prepares them to be responsible community members, environmental caretakers and global citizens. We aim to deliver this education in a caring, supportive learning environment where children become empowered, confident, independent learners valuing unity and integrity.

LIST OF PERSONNEL

PRINCIPAL

Irene Scriven

TEACHERS

Junior Primary - Lynne Davies/Kate Coates

Middle Primary- Kirsty Talbot-Male/Lynne Davies

Upper Primary- Tanya Angaine/Maria Wight

Indonesian- Heather Lee

Choir- Heather Lee

Music- Dee Trewartha

Cooking Coordinator- Kelle Nye

Kitchen Garden- Kim Lau

SCHOOL SERVICES OFFICERS

Jill Wiseman

Judy Wake

Kim Lau

IT TECHNICIAN

Roger Davies

GROUNDSPERSON

Ray Allen

SCHOOL COUNCIL

Irene Scriven (Principal)

Liz Mcgrath (Chair person)

Damien Trenorden

Sam Butcher

David Fitch (Secretary)

Sue Stevens (Treasurer)

Jenni Washington

Helen Taylor

Jenny Dawes Community (rep)

Scott Creek Primary is a small, dynamic community school.

Our small size:

- promotes an inclusive learning environment with a spread of ages and year levels in each class
- caters for diverse ways of learning - students undertake individual learning plans (ILPs) with variable demands designed to extend their levels of achievement
- gives scope for individual and group work, both inside and in our outdoor learning spaces
- creates an environment which is challenging, safe, secure and collaborative
- encourages and promotes student voice, instilling a sense of ownership and responsibility
- promotes inquiry based learning
- allows maximum access to current and emerging information and communication technologies

Our educational objectives:

- the recognition and delivery of **equal** entitlement and opportunity
- maintain an appropriate **balance** of all eight areas of study
- teach the school **values**; caring, confidence, unity and integrity as well as co-operation, responsibility, honesty, openness and excellence
- that children become intrinsic learners through their interaction with meaningful learning experiences

Our community focus:

- maintains the **family atmosphere** that makes our school unique
- helps us view education as a **partnership**; involving staff, parents, students and extended community in meaningful dialogue and shared decision making processes.

SCHOOL ORGANISATION

ABSENCES

Parents are requested to notify the school by telephone or in writing of any absence. Teachers are required to keep accurate records of child absences including lateness so your co-operation is requested. Parents are required to sign late arrivals in and sign students out if picked up early.

If a family intends going on holiday for more than 2 days an ED175 exemption form will need to fill in. This can be collected from the teacher or front office.

ACTION GROUPS

Student action groups involves group of students who work on a real, identified issue of school interest.

Students develop an action plan and are given time during the week to work on their project.

ADVENTURE ACTIVITIES/CAMPING

Each year we may hold camps. The purposes and structures vary to suit the needs of students, parents and staff. However, the following principles tend to guide our actions:

- we encourage total participation of students
- activity is cost effective
- it supports the curriculum programme.

Our year 7 students visit Canberra with other small school Yr 7 students in Oct/Nov annually. Students fundraise to cover the majority of the cost.

ANNUAL AWARDS

Students are nominated and selected to receive annual awards for Academic, Achievement or Progress, Sport, the Arts, Green Care and Student of the Year (male & female). These are presented at our End of Year Concert.

ASSEMBLIES

Student run assemblies are held 3 times a term. See school newsletters and term calendars for more details of times.

ASSESSMENT

This is carried out formatively throughout lessons and units of work and summative at the completion of work units.

BANKING

Commonwealth Bank deposits are made electronically on Friday of each week.

BUSH BUDDIES

Bush Buddies is a fun way for students to learn about the environment while complimenting the school curriculum and with the ideals of SURLG (Sturt Upper Reaches Landcare Group).

BUSES

The School bus is managed by Heathfield High School. A bus pass is needed to catch the bus. These are issued through Heathfield High and handed on to the school. Eligibility criteria apply.

Applications can be found on hhs.sa.edu.au website, About HHS -School Bus-Application.

Morning

Children arriving at school on the bus alight at approximately 8.15 a.m. and are then expected to proceed to the school grounds.

Afternoon

Children line up inside the school grounds when a bell is rung at approximately 3.40 p.m. and are then supervised to the bus by a teacher.

At the end of each term the bus runs one hour earlier - school dismisses at 2.30 p.m.

NB - Only students who live beyond 5 km from Scott Creek Primary School and who are not closer to another government school, are entitled to use the school bus. However, some flexibility exists if the bus has seats available.

A Bus Code of Behaviour agreement needs to be signed at the beginning of each year.

Shared Bus

Scott Creek, Mylor and Heathfield primary schools share a 12-seater commuter bus. This is used for some excursions, student transfer between schools for activities and transport to the OSHS service at Mylor Primary School.

BUSHFIRE EMERGENCY

The school has written procedures for almost all conceivable emergencies. These are in every room. Staff and students are made aware of procedures such as bushfires and internal fires. These procedures are reviewed regularly with CFS experts. Parents must have their own family Bushfire Action Plan.

Families are responsible for activating their own Bushfire Action Plans when necessary.

If a bush fire breaks out during school time, students will be evacuated to the main building which is deemed a **Last Resort Refuge**.

Scott Creek Primary will be closed on days of Catastrophic Fire Danger.

A full copy of our Bushfire Emergency Procedures is available from the front office or via our email.

CHOIR

The children in years 4-7 participate in our Festival Choir. 9 students are chosen to participate in the massed schools choir performance at Festival Theatre in August annually.

CLASSES

In 2015 the school offers R-2, a Year 3/4 and a Year 5/6/7 class.

These class structures may change each year depending on the numbers of students in each year level. Placement of students can often be negotiated. Small class sizes enable a focus by all teachers on the individual learning needs of the children. Special intervention programmes are offered for children with special needs in literacy and numeracy.

COMMUNITY CLUBS AND ASSOCIATIONS

Football

Mt Lofty, Bridgewater and Ironbank Football Clubs are always looking for new players

Netball

Heathfield Netball Club, Ironbank Netball Club

Soccer

Stirling District Soccer Club, Mt Lofty Eagles Soccer Club

Cricket

Scott Creek-Ironbank, Mt Lofty, Stirling, Aldgate, Bridgewater

Tennis

Cherrybank Tennis Club

COOKING FRESH AND LOCAL AND THE KITCHEN GARDEN

We grow a variety of produce, including fruits, vegetables and herbs and the children participate in all aspects of the garden from propagation to harvest. The junior class manage the care of the chooks.

The kitchen garden provides a dynamic opportunity for children to learn about soils, composting, organic gardening, seasonal produce and environmental science.

The aim of the cooking programme is to assist the children in taking ownership of their kitchen garden experiences. This involves growing, cooking and

preparing a simple meal. They use their culinary/recipe vocabulary skills, use mathematics in weighing, and meet curriculum requirements

They connect with other cultures, work as a team, challenge themselves around personal food issues in a safe supportive environment, discover the creative part of themselves through cooking and scrap booking and learn important life skills.

DENTAL CLINIC

Children from this school receive treatment at the Mt Barker Dental Service, Dumas Street, Mt Barker. (Telephone: 8391 0858)

Parents need to transport children to the clinic and to inform them if an appointment cannot be kept. As part of your child's education in dental hygiene and care, the dental therapists and nurses visit the school periodically.

EMERGENCY CONTACT FORM

Upon enrolment, you are asked to complete this form for each student, which will enable the school to make contact with you should the need arise, e.g. illness or accident, and in the case of a closure day due to catastrophic fire danger.

It would be appreciated if the school could be notified of any changes that you make to this information, eg change of telephone number or email address.

This form is sent home at the beginning of each year to ensure that the information is correct.

EXCURSIONS

During the year, children are involved in excursions around and beyond the local area. An excursion may initiate, extend or culminate a study area.

Excursions that involve walking from the school eg. to Scott Creek oval are covered in the local excursion form that families receive at the beginning of each year. We have a shared mini bus to transport small groups.

FABULOUS FRIDAY

Our 'Fabulous Friday' transition program is available to children in the term before they start school. We conduct the sessions on Friday mornings between 9 am and 11.15 am. During this time preschoolers will be involved in activities where they can interact with other children and adults.

FIRST LEGO LEAGUE

Students have the opportunity to participate in The First Lego League.

Students get to complete as a team against other student teams in the field of robotics and learn valuable life skills and team player values.

The teammates must build a robot from Lego, program the robot to perform missions, research and provide "Solutions" to a real life problem and present the team's solution to other people.

FOOTWEAR

Thongs, crocs, rubber boots, work boots and slip-ons are not to be worn to school as they are not safe. Because we do daily physical education, we ask you to supply footwear that is suitable and safe for vigorous activities.

GOVERNING COUNCIL

The Governing Council is a decision making body of the school community which works to provide direction, policy and support to assist the principal to make the school a better place for learning. It is responsible for the activity of governance and not management of the school, thereby, setting performance expectations and monitoring achievements of the school while addressing those needs is clearly the responsibility of the principal.

In practice the Governing Council has the following functions:

- *Provides a focus and forum for the involvement of parents and the school community.*
- *Sets the broad direction and vision of the school.*
- *Helps develop, monitor and review strategic goals and directions.*
- *Determines school policy.*
- *Determines the application of financial resources within the school.*

The Annual General Meeting of parents is usually held in March of each year.

At this meeting vacancies caused by retiring / outgoing members of the governing council are filled through an election. The council normally meets at 7.00 p.m. on the third Tuesday evening of each month during the term.

Minutes of Governing Council meetings are available for your perusal at school.

GRIEVANCE

If you have a grievance then please talk with the staff member you believe to be closest to that grievance. Ring to make an appointment outside of class contact time.

If the grievance is not resolved make contact once again with that person and speak to the Principal. If there is still no resolution you may contact the Adelaide Hills Regional Director on (08) 8391 4705.

HARASSMENT AND BULLYING

We aim to provide a safe and caring environment where the children develop a responsibility for themselves and each other.

We take harassment and bullying very seriously. Our small size enables us to act on any issues quickly. A copy of our policy is on our website. Regular bullying audits by the students inform our teaching of anti-bullying strategies.

HEADLICE

Like most schools we have times during the year when head lice are prominent. To break their cycle we send home a notification that they are at school and ask you to check your child's hair.

If nits (eggs) are present then action must be taken to kill them before the child is allowed to return to school.

Please have all members of your household checked as well! If you are unsure of what to look for please contact the school.

HIGH SCHOOL

SCPS students are guaranteed a place at Heathfield High School, and many of our children go on to study there. However, parents are free to nominate another High School of their choice, although you do not have the right to demand a particular school. Year 7 students spend Orientation Days at Heathfield during the school year.

HOMEWORK

The school has a homework policy. A copy is available from the office.

HOT WEATHER POLICY

Our school does not dismiss early on hot days. We feel the children are as comfortable at our school as they would be at home as all classrooms are air-conditioned.

The only time school finishes one hour early is the last day of term.

Parents have the right to collect their children from school at any time after notifying the class teacher.

INDUCTION OF NEW FAMILIES

Families are welcome to visit our school at any times. Ring to make an appointment and you can expect a comprehensive introduction to our school community and a tour by the Principal.

INFECTIOUS DISEASES

A complete list of infectious diseases and exclusion periods of patients and their contacts is available at the school.

INTERVENTION PROGRAMMES

Students with special needs in literacy and numeracy are able to participate in the Multilit (literacy) and Quicksmart (maths) programmes. These operate 1-1 or in pairs.

LIBRARY

Borrowing may be done at any time. There is a process that the children learn very early in their stay at our school. An essential requirement is that the children look after the books. There is a Parent Library available to all parents. The Adelaide Hills Council Mobile Library visits the school every second Wednesday from 11.00-1.00 pm. Applications forms can be collected from school.

LOST PROPERTY

We have a container in which lost property is stored. You are welcome to fossick at any time.

Lost property is displayed at the front of the school at the end of each term. Unmarked clothing not claimed is sold for a gold coin donation or given to a charity.

LUNCHES

We do not have a canteen. Fridges are available for students to use to keep their lunches fresh all year round.

On Fridays during terms 2 and 3, children may bring wrapped and named food items which can be heated in the oven.

MOTOR VEHICLES AND ROAD SAFETY

For the children's safety, we ask you to observe the following:

- Keep the area on east side of the hall free for bus turning
- Observe the road signs and appropriate speed limit in the vicinity of the School
- Cross the road only at the crossing and under the supervision of an adult.

Due to the fact that there is only one teacher on duty after school, children are to wait for parents near the gates ***in the school grounds***.

Young children should have a parent walk in to collect them.

MUSIC TUITION

We offer music tuition on a user pays basis. Private teachers visit the school, use our facilities and withdraw the children during lesson time or lunch times, whichever is most suitable.

Piano, guitar, drums, voice and violin are currently being offered. Other instruments may be offered if requested. Classes participate in weekly music lessons. The school has a number of bands and ensembles.

NATURE PLAY

At Scott Creek Primary School the students are immersed in the Natural World. Our forest location is perfect for natural cubby building, fairy gardens and bush care. We have a stone creek where the children can play with water, paddle and make mud pies in the mud kitchen at its base. We play in tee-pees and create pebble patterns and woven art.

Students can always find a place in our school to connect with nature.

NEWSLETTER

A newsletter is produced on the even weeks of each term. This is sent home with the youngest member of the family on a Thursday or Friday. Please take note of events on the Calendar as this is our major communication between parents and school.

NUT ALLERGY AWARENESS POLICY

We provide a safe learning environment for all members of the Scott Creek Primary School community and raise the awareness of all members of the community regarding severe allergies.

Parents and caregivers are being requested NOT to send food to school that contains cashews and pistachios.

OSHC

Before and after school OSHC is available for Mylor, Scott Creek and Heathfield students. The children are collected at 3.20 pm by mini bus and taken to the Mylor facility. A school holiday service is available.

PEDAL PRIZ

We have been involved for many years in the 6 hour and 24 hour events at Victoria Park and Murray Bridge. It is the highlight of the year for many Yr 5,6,7 students.

PARENT INVOLVEMENT

This is a major part of what makes our school special. You can become involved as much as you wish; from being on Governing Council to attending working bees, social events, classroom activities, and excursions, arranging fundraising or working in the veggie garden and helping with our cooking programme.

Because of our location we often rely on parents to help with transport. Your child's class teacher may invite you to become directly involved in classroom activities.

PLAYGROUP

In a friendly, relaxed environment we offer:

- craft activities . play dough . music and songs
- painting . out and indoor . fruit time
- books . good fun . games and building

We also offer: tea/coffee, baby play equipment, social interaction etc.

Parents are invited to play and create with their children, have tea/coffee and chat.

Playgroup is on Friday mornings between 9.00 - 11.00 am and is held in the new Junior Learning Centre.

POLICE CHECKS

Please note that under the DECD guidelines, volunteers wishing to be involved in excursions, camps , transport etc. must have a current criminal check and have undergone RAN training.

The school will provide RAN training with groups of volunteers when the need arises.

REPORTING ON STUDENT ACHIEVEMENT

Reporting to parents and students takes place each term and takes the form of a combination of interviews, written reports and examples of students' work related to the intended outcomes of the curriculum covered, and a 'showcase' of student activities in addition to our normal reports. At assemblies, 'special' awards are written for any pleasing developments about a child.

Certificates for outstanding effort are awarded each semester.

REPORTING ON STUDENT ACHIEVEMENT

Term 1 Parent Information Evening
 Parent Interviews

Term 2 Written Report

Term 3 "CreARTive Celebration" / Open Day
 Parent Interviews

Term 4 Summative Written Report

It is important to note that parents and teachers may request an interview at any time throughout the year whenever there is a need. This is encouraged.

SCHOOL BEGINNERS

General Information

- Scott Creek Primary School has a pre-entry program for reception students, which commences 10 weeks prior to enrolment.
- We conduct our transition periods on Fabulous Fridays between 9.00 and 11.00 a.m.

This allows students to be involved with activity sessions during which they can interact and work informally with staff, other adults and students in the school. This also avoids clashes with pre-school programs.

- Children can begin school in the term after turning 5, but they are not under compulsion to be enrolled until aged six.
- During the first few weeks after enrolment, the children's attendance may be negotiated. However, this should be discussed with the teachers.

SCHOOL CARD

For some children from families whose current financial resources are limited, the Department of Education and Children's Services has a scheme - "School Card" - which provides a grant to the school. Assistance through this scheme is subject to a means test, and further enquiries should be made to the school. Parents who obtain this assistance are still required to pay the fees for camps and most excursions.

SCHOOL FEES

Governing Council reviews the school's Materials and Services charges for the beginning of each year.

SCHOOL HOURS

- 8.15 a.m. Bus Arrival
- 8.50 am Organization bell
- 8.55 a.m. First session
- 10.55 a.m. Recess
- 11.15 a.m. Second session
- 12.45 p.m. Lunch
- 1.45 p.m. Third session
- 3.30 p.m. Dismissal
- 3.40 p.m. Bus departure
- 3.45 p.m. Final yard duty bell

If you are unable to collect your child/ren from school by 3.45 p.m., please let the school know so we are able to ensure their comfort, safety and supervision.

SCHOOL SPORT - SAPSASA

The school has a high level of participation in SAPSASA (South Australia Primary School Amateur Sports Association) activities. Our school is part of the Hills District SAPSASA zone. Students are eligible to participate in SAPSASA activities from the year of their 10th birthday. All SAPSASA activities take place during school time (selection trials for district & state teams occur outside of school hours).

School teams nominated were:

Swimming / Athletics / Cross Country Running / Volleyball / Beach Volleyball / Netball & Soccer.

Students may trial for district representation in the following sports;
Cricket (boys only), Softball (girls only), Tennis (boys & girls), Hockey (boys & girls), Netball (girls only), Soccer (boys & girls) & Football (boys only),

State selection is possible from these teams.

SPECIAL ACTIVITIES AND EVENTS

- **End of Year Concert** and Y r 7 Graduation
- **Swimming** - First week of Term 1 .
- **Small Schools Sports Day** - March/April
- **Volleyball (Yr 4-7)** - After school competition in term 2 & 3 @ Heathfield High School
- **Pedal Prix Event (Yr 6,7)** - July and September each year
- **Music concert** end of Term 2
- **CreARTive Celebration and Open Morning** - September
- **Aquatics (Yr 6,7)** -Term 4
- **Impact Leadership Conference** - March
- **Camps and excursions** - Whole school and individual classes
- **Premiers Be Active**
- **Premiers Reading Challenge**
- **Student Action Groups and Student initiated fundraising**
- **Canberra Year 7** - November
- **Reader's Cup (Yr 5,6,7)** – Term 4
- **ICAS Competitions**
- **Tournament of Minds (Late term 3)**

STUDENT COUNCIL

The Student Council meets fortnightly. This forum is a way in which student voice is heard, valued and empowered.

STUDENT BEHAVIOUR SUPPORT

Our practices are based on the expectation that students will act responsibly and take responsibility for their own behaviour and the peaceful resolution of their conflicts.

To support this we have strong student participation processes, encourage close links with parents and engage in Restorative Practices. We have a series of steps, which may be taken when necessary. A copy of our Behaviour Support Policy is available on request.

STUDENT WELFARE WORKER

A Student Welfare Worker (SWW) is a person with special skills for working with young people and their families in the school community.

Paula Raymond is our SWW and is a qualified Social Worker. She works collaboratively with teachers and the Principal to support students.

SUNSMART

The Governing Council has resolved that the school requires students to wear sunscreen and suitable hats whilst outdoors from September 1st through to April 30th. Other times are at the discretion of the teachers. In support of this and the growing concern over skin damage due to exposure to the sun, families are asked to ensure their children have hats which protect their ears and necks whilst at school.

This can be a suitable broad-brimmed hat, a legionnaire type hat or a broad-brimmed bucket hat. If your child does not have a suitable hat she/he will be required to play under cover during lesson times and play breaks. Baseball type hats are not suitable. Hats can be purchased through the front office.

UNIFORM

- We require all students to wear school colours. The school colours are red, white and black.
- At public events such as excursions, performances, sporting events and any functions where the students participate in a representative capacity, school colours or school uniform must be worn (logos and graphics not permitted at these events).
- Parents and students are responsible for the purchase and wearing of the school colours or uniform as the representative groups in the school have chosen to support this policy.

- Parents wishing to gain exemption from the wearing of school colours for their child may apply in writing to the Principal. Exemption may be granted on the following grounds; medical / financial / religious / cultural beliefs / new to the school (short term only).
- In keeping with the school's 'Sun Smart Policy', all clothing must be sun safe, (no bare shoulders or midriff, legionnaire, bucket or broad brimmed hats)
- Hats must be worn for outside activities from September to April. Caps do not provide adequate protection.
- Appropriate footwear must be worn at all times (no thongs, crocs or slip-ons).
- Shorts must be at least to mid thigh in length
- Jewellery should be discreet and limited to ear rings (sleepers or studs) watch or medic alert bracelet.

We recommend the following articles to be worn by students:

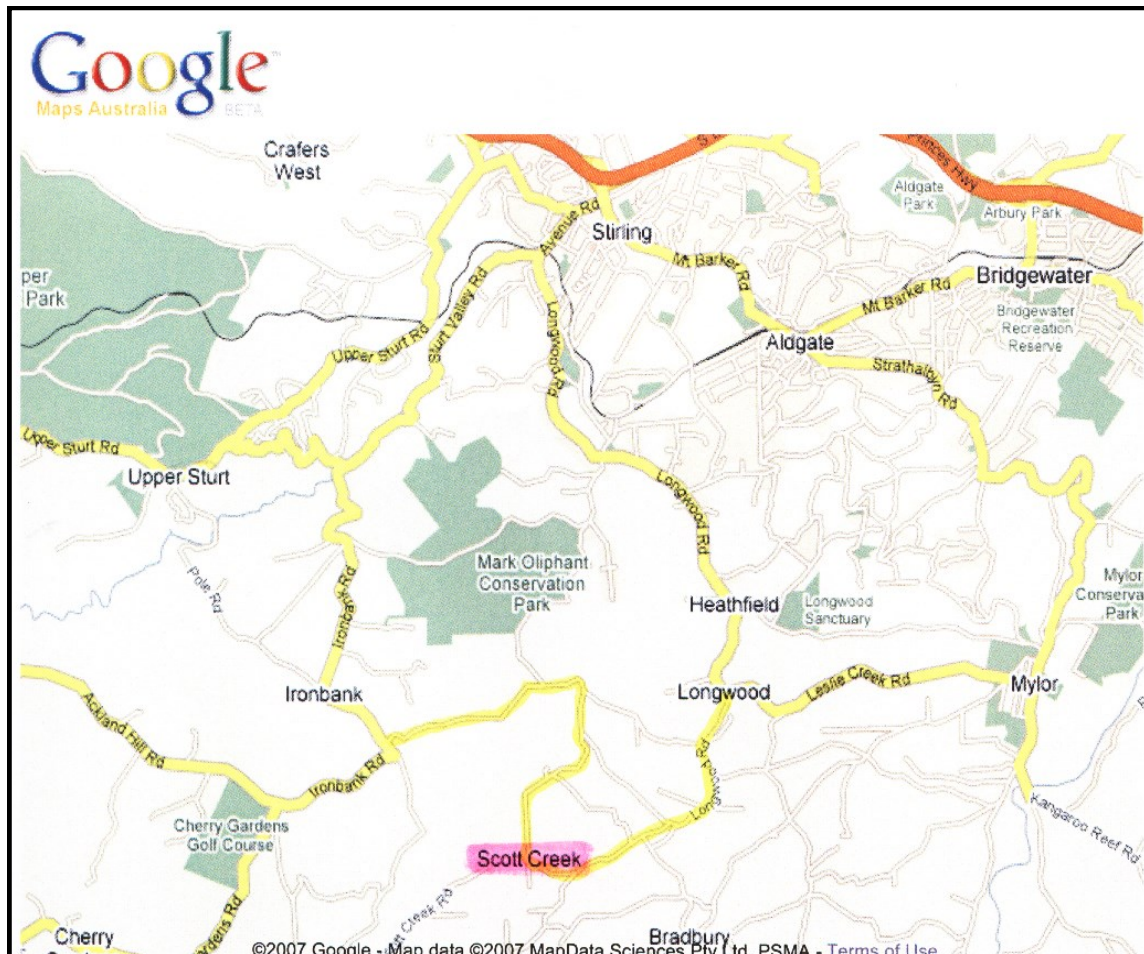
- Red, black or white short sleeved polo shirt
- Red, black or white long sleeved polo shirt
- Black, red or grey shorts / skirt (These must be a minimum length of mid thigh)
- Black, red or grey pants
- Red, black or white windcheater / rugby top / cardigan / jumper
- Red, black or white zip jacket
- Red and white summer dress
- Student designed Uppers top (new design each year)

Plain coloured polo shirts and shorts are available from all discount department stores. We have a collection of second hand clothing at the school for a minimal cost.

The Scott Creek uniform is available from:

***The Uniform Shop,
27 Hutchinson Street, Mt Barker. SA
Phone 8398 3983
(the front office holds a limited supply)***

School Windcheaters
\$34.50, \$36.50
Polo Shirts (red and black with white trim)
\$29.50
Broad-brimmed hats (red)
\$10.50
School backpack
\$27



WHERE WE ARE?

10 mins from Stirling—follow Longwood Road from Stirling, turn right at Red Hill Road, This leads to Scott Creek School.

15 mins from Coromandel Valley—follow Ackland Hills Road, Morgan Road to Scott Creek School.